



City of Westminster Cabinet Member Report

Decision Maker:	Cabinet Member for Business, Licensing and Planning
Date:	9 February 2021
Classification:	General Release
Title:	Maida Hill Neighbourhood Forum Re-designation
Wards Affected:	Harrow Road
City for All:	This decision contributes to the delivery of a 'World Class City' by empowering residents of Maida Hill to continue to actively contribute to their community through the development of a neighbourhood plan for their area.
Key Decision:	No
Financial Summary:	Costs of re-designating the Neighbourhood Forum will be met from existing budgets.
Report of:	Executive Director of Innovation and Change

1.0 EXECUTIVE SUMMARY

- 1.1 Westminster City Council designated Maida Hill Neighbourhood Forum as the responsible body for preparing a neighbourhood plan for Maida Hill in September 2015. Under section 61F of the Town and Country Planning Act 1990 (as amended by the Localism Act 2011), Neighbourhood Forum designations expire after 5 years. The existing designation therefore expired on 7th September 2020, and the Forum have applied to be re-designated.

2.0 RECOMMENDATIONS

- 2.1 That the Cabinet Member for Business, Licensing and Planning agrees to re-designate the Maida Hill Neighbourhood Forum for a further period of 5 years and a formal designation notice is published under delegated authority of the Director of Policy and Projects.

3.0 REASONS FOR DECISION

3.1 Section 61F (7) of the Town and Country Planning Act 1990 (as inserted into the Act by the Localism Act, Schedule 9) sets out the conditions that a neighbourhood forum must meet, as well as the considerations that a local planning authority must take into account when determining an application for the designation of a neighbourhood forum. These legislative aspects are set out in greater detail in Section 6 of this report.

3.2 The legislation states that a local planning authority may designate an organisation or body as a neighbourhood forum if the authority is satisfied that a number of conditions (in the table below) have been met. The existing Maida Hill Neighbourhood Forum meets all of these conditions, and there has been no change in this since the original designation.

Condition	Met?
Established for the express purpose of promoting or improving the social economic or environmental well-being of an area?	Yes
Membership open to individuals who live or work in the area (or are elected members of the City Council);	Yes
Membership includes a minimum of 21 individuals each of whom lives or works (or is an elected member) in the area?	Yes
The neighbourhood forum has a written constitution?	Yes

3.3 The City Council is also required to have regard to whether membership is drawn from different places in the neighbourhood area concerned and from different sections of the community in that area. The application submitted by the Forum indicates that membership of the Maida Hill Neighbourhood Forum is at least 25 members, and that the Forum represents the interests of local residents and businesses. The list of members has also been provided by the Forum. The application also mentions that the Forum have a emailing list of 500 local people and 30 local community organisations.

3.4 The City Council is also required to assess whether the *purpose* of the neighbourhood forum reflects (in general terms) the character of the area. The application submitted by the Forum for re-designation states that the Forum was established to promote: A good mix of facilities and amenities, an attractive character and identity, a healthier environment, a good quality physical environment, a low carbon footprint and local employment and enterprise. The statement of purpose also outlines that the forum will improve the social, economic and environmental wellbeing of the area using its planning influence.

3.5 Consultation on the re-designation of the Maida Hill Neighbourhood Forum highlighted support for the application, no objections, or competing applications. Further details are provided in section 9 of this report.

4.0 BACKGROUND INCLUDING POLICY CONTEXT

4.1 The Localism Act November 2011 and Neighbourhood Planning Regulations April 2012 enable communities to undertake neighbourhood planning. In particular this includes the opportunity to develop a statutory neighbourhood

plan that will become part of the planning framework for their area, and also establish 'permitted development' rights for certain types of new development ('neighbourhood development order'). To be able to undertake neighbourhood planning, a local community group has to firstly apply to designate a neighbourhood area; and then secondly apply to be designated as the representative neighbourhood forum. The process for re-designating a neighbourhood forum (necessary once an original designation has expired) is identical for that for the original designation. A summary of the process is set out below.

- 4.2** Neighbourhood forums should consist of a minimum of 21 individuals who live or work (or are elected members of the local authority) within the area and have 'open' membership. The forum should represent the diversity and character of the community, with a wide range of members including residents, businesses, amenity societies, local interest groups, and voluntary sector members. Neighbourhood forum applications should contain a 'written constitution' setting out how the neighbourhood forum intends to operate as well as a statement setting out how the forum meets the legislative requirements (minimum of 21 members etc – see section 6). Once a neighbourhood forum application has been received, the City Council has to publicise the application for a six-week period to enable representations to be made before the neighbourhood forum can be formally designated.
- 4.3** Once a neighbourhood forum is in place, they can formally undertake neighbourhood planning, and begin to formally prepare their neighbourhood plan or neighbourhood development order. The neighbourhood plan is a community-led framework which sets out policies in relation to the development and use of land in the whole or any part of a particular neighbourhood area specified in the plan.
- 4.4** Whilst it is up to the community (the 'neighbourhood forum') to decide upon the content of the neighbourhood plan, there are a number of principles that a neighbourhood plan should adhere to:
- neighbourhood planning policies should be 'in general conformity' with the City Council's strategic planning policies, currently contained in the Westminster City Plan (2016), saved UDP policies, the London Plan, and have regard to national planning policies;
 - it should contribute to the achievement of 'sustainable development';
 - it should address *local*, neighbourhood issues;
 - neighbourhood planning policies should be about the shaping the development of a local area in a *positive* manner, and should not be used to prevent development; and
 - it should not breach, and should be compatible with EU obligations, Human Rights etc.
- 4.5** As the neighbourhood plan will be a statutory planning document there are a number of formal stages that have to be completed in its production. The government is clear that it is the neighbourhood forum that produces the neighbourhood plan (not the local planning authority), following community

involvement and information gathering. Once submitted, it is the local planning authority's responsibility to undertake a statutory period of formal consultation, and to submit the plan for examination by an independent examiner. Following successful completion of the examination, the neighbourhood plan is subject to a referendum whereby all those on the electoral register within the neighbourhood area are eligible to vote. Only after a positive referendum outcome can the plan be 'made' i.e. adopted, by the City Council.

5.0 CITY FOR ALL

5.1 The ability to enable and empower others to take responsibility for themselves and actively contribute to their community is one of the key tenets of the City Council's 'City for All' commitments. In particular, continuing to support neighbourhood planning in Westminster meets the City Council's aspirations of 'A City with vibrant communities' whereby everybody with a stake in the city can actively contribute to their community.

6.0 FINANCIAL IMPLICATIONS

6.1 The expenditure of re-designating the Neighbourhood Forum is expected to be immaterial and will be met from existing budgets. Aside from minimal printing costs of making application material publicly available, tasks associated with checking the application and preparing the necessary reports equate to approximately 1-2 days of officer time.

7.0 LEGAL IMPLICATIONS

7.1 Section 61F of the Town and Country Planning Act 1990 as amended by the Localism Act 2011 ('the 'Act') states that a local planning authority may designate an organisation or body as a neighbourhood forum if satisfied that it meets the following conditions:

- i) It is established for the express purpose of promoting or improving the social, economic or environmental well-being of an area;
- ii) Its membership is open to individuals who live or work in the area (or are elected members of the City Council);
- iii) Its membership includes a minimum of 21 individuals each of whom lives or works in the neighbourhood area concerned;
- iv) It has a written constitution; and
- v) Such other conditions as may be prescribed.

7.2 The Act also states that in determining whether to designate a neighbourhood forum, the local planning authority must have regard to the desirability of designating an organisation or body which has:

- secured (or taken steps to secure) membership from each of the required categories (i.e. people who live, work or are elected members);
- membership that is drawn from different places in the neighbourhood area concerned and from different sections of the community in that area; and
- a purpose that reflects (in general terms) the character of the area.

- 7.3** Regulation 10 of the Neighbourhood Planning (General) Regulations 2012 states that as soon as possible after designating a neighbourhood forum, the City Council must publish the following on our website (and in such other manner considered likely to bring it to the attention of those who live, or work in the neighbourhood area):
- the name of the neighbourhood forum;
 - a copy of the written constitution of the neighbourhood forum;
 - the name of the neighbourhood area to which the designation relates; and
 - contact details for at least one member of the neighbourhood forum.
- 7.4** If deciding to 'refuse' to designate a neighbourhood forum then the City Council must publish a statement setting out the decision and the reasons for making that decision, as well as details of where and when the refusal statement may be inspected.
- 7.5** It is intended that a formal designation notice will be published under the delegated authority of the Director of Policy and Projects following the Cabinet Member decision in relation to the Maida Hill Neighbourhood Forum.
- 7.6** A neighbourhood forum designation ceases to have effect five years after the date that the designation was made. At this point an organisation or body would be able to re-apply for neighbourhood forum status.
- 7.7** A designated neighbourhood forum can also give notice to the City Council that it no longer wishes to be designated as the neighbourhood forum for a neighbourhood area. In this instance the City Council would have to withdraw the formal designation of the neighbourhood forum and must publish a statement setting out the details of the withdrawal (and details of where this statement can be inspected).
- 7.8** In addition, the City Council can also withdraw a neighbourhood forum designation if it is considered that the body is no longer meeting the conditions to which it was designated or any other criteria that the City Council had regard to in making the designation.

8.0 STAFFING IMPLICATIONS

- 8.1** There are implications on staff resources in respect of carrying out the City Council's duty to support neighbourhood planning, in terms of managing the neighbourhood area and forum application processes, but also providing support to the prospective neighbourhood forums in the development of their neighbourhood plans. In addition, the City Council will be obliged to carry out the legal compliance assessment of any neighbourhood plans produced, support the examination (by independent examiner), and undertake the referendum.
- 8.2** The City Council's obligation to support is intensified compared to other local authorities by the large number of neighbourhood areas and forums within

Westminster. There are currently six officers supporting the delivery of neighbourhood planning in Westminster.

9.0 CONSULTATION

9.1 As required by the legislation, the neighbourhood forum application for Maida Hill was formally published on the City Council's website for a six-week period between 5th November 2020 and 17th December 2020. Emails were sent to ward councillors, and relevant contacts from the City Council's 'Planning Consultation Database.'

9.2 Eight letters were received in total, four of which supported the re-designation of the Maida Hill Neighbourhood Forum. While the other responses were from consultants who had no comments to make, these were TFL, RBKC, Natural England and Sport England. The letters of support included emails from all three ward councillors, the Knightsbridge Neighbourhood Forum, Notting Hill East Neighbourhood Forum and St Johns Wood Society.

10.0 EQUALITIES IMPLICATIONS

10.1 Under the Equalities Act 2010 the Council has a "public sector equality duty". This means that in taking decisions and carrying out its functions it must have due regard to the need to eliminate discrimination, harassment, victimisation and any other conduct prohibited by the 2010 Act;

- to advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and those who do not share it; and to
- foster good relations between persons who share a relevant protected characteristic and those who do not share it.

10.2 The City Council is also required to have due regard to the need to take steps to take account of disabled persons' disabilities even where that involves more favourable treatment; to promote more positive attitudes toward disabled persons; and to encourage participation by disabled persons in public life. The 2010 Act states that "having due regard" to the need to promote equality of opportunity involves in particular having regard to:

- the need to remove or minimise disadvantages suffered by persons sharing a protected characteristic;
- take steps to meet the needs of persons sharing a protected characteristic that are connected with it;
- take steps to meet the needs of persons who share a protected characteristic that are different from those who do not; and
- encourage persons with a protected characteristic to participate in public life or any other activity in which participation by such persons is disproportionately low.

10.3 The courts have held that “due regard” in this context requires an analysis of the issue under consideration with the specific requirements set out above in mind. It does not require that considerations raised in the analysis should be decisive; it is for the decision-maker to decide what weight should be given to the equalities implications of the decision.

10.4 The equalities impacts of re-designating the Maida Hill Neighbourhood Forum have been considered and it is concluded that there are none.

11.0 BUSINESS PLAN IMPLICATIONS

11.1 None.

12.0 IMPACT ON THE ENVIRONMENT

12.1 None.

13.0 HEALTH, WELLBEING IMPACT ASSESSMENT INCLUDING HEALTH AND SAFETY IMPLICATIONS

13.1 None.

If you have any queries about this Report or wish to inspect any of the Background Papers please contact: Michael Clarkson at mclarkson@westminster.gov.uk

APPENDICES

Appendix 1 is the Maida Hill Neighbourhood Forum application for re-designation

BACKGROUND PAPERS

None

Appendix 1: Application to re-designate the Maida Hill Neighbourhood Forum



Westminster City Council

Neighbourhood Forum Designation Form

This form has been produced to help community groups in applying to become a designated Neighbourhood Forum. It should also be used when applying for re-designation. Please note this application form must be completed in all its parts to allow your application to be considered by the council.

Please send your completed form with the required additional documentation to neighbourhoodplanning@westminster.gov.uk using "Forum designation" as subject line.

Alternatively, you can post it to:

Neighbourhood Planning
Policy & Projects Team
Policy, Performance and Communications
Westminster City Hall, 17th floor
64 Victoria Street,
London SW1E 6QP

The Neighbourhood Planning (General) Regulations (8) 2012 sets out the information that must be included within a Neighbourhood Forum application. The information provided on this form will be published by the council. However, personal information on members within the proposed Forum as detailed in Section 6 will not be published.

The council will only accept Neighbourhood Forum applications in areas where a Neighbourhood Area has been designated.

If you need further assistance for completing the form, please email neighbourhoodplanning@westminster.gov.uk.



Westminster City Council

Neighbourhood Forum Designation Form

Supporting documentation

As detailed in sections 3 and 5 of this form, you will need to provide supporting documentation.

Next steps

Following the submission of the form the council will:

- Check the application is valid
- Publish the application for a minimum six-week period to allow for representations
- Consider representations and make a decision whether to designate a Neighbourhood Forum.

Once a Neighbourhood Forum is established, the Forum can consult with the wider community to develop a Neighbourhood Plan for their Neighbourhood Area.

START OF FORM

1. Application type

Designation Re-designation of Neighbourhood Forum

2. Name of the proposed Neighbourhood Forum

Maida Hill Neighbourhood Forum

If applying for re-designation, has the name of the proposed Neighbourhood Forum changed?

Yes **NO**

If yes, please state the name of the previous/existing Neighbourhood Forum

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If applying for re-designation, please explain why you believe the Forum should be re-designated. This should include what work you have done so far. Please move to question 3 if you are applying to designate a new Neighbourhood Forum.

<p>We are currently writing our Neighbourhood Plan, following consultation with local people. We have held many workshops and activities to find out the needs and wishes of local people regarding the future of our area.</p> <p>Our Forum submitted a detailed response to Westminster City Council's City Plan 2019-2040, and we are currently finalising our response to the City Plan Examination in Public.</p> <p>We raise issues that affect the local community, and represent the local community with regard to developments that have an impact on our area. Eg when The Collective applied to build a 300 room hotel on the edge of our neighbourhood (now approved), we represented residents and ensured that the proposal was as beneficial to the community as possible.</p> <p>We are in close contact with Westminster City Centre's Place Shaping Team, and engage with working groups looking at regeneration in the area. We respond to major planning applications on behalf of the local community.</p>
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We hold regular committee meetings - currently being conducted online due to the corona virus lockdown.

We have a Maida Hill Forum website - currently dormant as we don't have the capacity to keep it updated.

We currently cover the same boundaries as Harrow Road Ward. We are aware of boundary changes to our Ward, but this is something that will be discussed by MHNFin the future. For now, we attach both our existing boundary and a map showing how the Harrow Road Ward boundary will change.

3. Please attach a written copy of the Forum’s constitution to your application form

Written constitution attached

As a guide, a written constitution could contain:

- The name and purpose of the Neighbourhood Forum,
- Working arrangements including sub-groups, partners and their roles,
- Pattern of meetings and details of how decisions will be made, details of governance, including official positions
- Arrangements for management and financial management, membership and procedures for replacement of members where necessary.

4. Name of designated Neighbourhood Area the Forum is proposing to represent

Maida Hill

5. Please attach a map of the Neighbourhood Area to your application form

Map attached indicating the Area with a clear boundary

6. Contact/s for proposed Neighbourhood Forum

The Neighbourhood Planning (General) Regulations 2012 Regulations 8,9 and 10 requires details of at least one member of the proposed Neighbourhood Forum to be made public. Space is provided for additional contacts. Please note that contact information provided in this section will be published on the council’s website.

Title	Mr
First Name	Vonley
Surname	Joseph
Address	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]



Title	Ms
First Name	Biljana
Surname	Savic
Address	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Title	Ms
First Name	Susie
Surname	Dye
Address	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]

Title	
First Name	
Surname	
Address	
Postcode	
Phone	
Email	



7. Authority to act on behalf of a Neighbourhood Area

This section provides the opportunity to set out the purpose, aims and ambitions of the Neighbourhood Forum and to demonstrate how its membership is representative of the local community.

In order for the council to designate a Neighbourhood Forum to act on behalf of a Neighbourhood Area, the council needs to be satisfied that the following conditions contained in Section 61F (5) of Schedule 9 of the Town and Country Planning Act 1990 (as amended by the Localism Act) are met:

- a) The proposed Forum is established for the express purpose of promoting or improving the social, economic and environmental well-being of an area that consists of or includes the Neighbourhood Area concerned (whether or not it is also established for the express purpose of promoting and carrying on of trades, professions or other business in such an area).
- b&c) Membership is open to and includes a minimum of 21 individuals each of whom – live in the Neighbourhood Area concerned, work there (whether for business carried out there or otherwise) and are elected members within the Neighbourhood Area.
- d) It has a written constitution (as detailed in section 2), and
- e) such other conditions as may be prescribed. (Note: nothing additional is required by the council for this condition).



Maida Hill has an active and caring community with a history of association and action. There are many residents groups, local charities and organisations in the area. Maida Hill Neighbourhood Forum fits well into this mix.

The area is part of the North-West Westminster Economic Development Area.

We have a diverse population in history, culture and socio-economic terms; but there are common issues affecting everyone in the area, from all backgrounds.

Our aim is to promote and improve the social, cultural, economic, environmental health and well-being of our area and its residents, workers, businesses and volunteers. The Forum will seek a good mix of facilities and amenities, a safer, healthier and attractive environment that will encourage more job creation for local employment in our businesses and enterprises to benefit our community.

The Forum is open to anyone who lives, or works in the area, or is who is an elected Council member.

Membership is currently drawn, and will continue to be drawn from different parts of Maida Hill and from different sections of the community, inclusive of the health, voluntary and community sector. Membership is as representative as possible.

We have a emailing list of 500 local people, and hold an AGM every year that is well attended. We put invitations to our AGM through every door in our area, as well as posters advertising our AGM meeting. We also email invitations and information to more than 30 local community based organisations operating in and around the Maida Hill area.

We have a written constitution which is attached.



8. Membership of proposed Neighbourhood Forum

Please list people within your proposed Neighbourhood Forum. Whilst this list is not strictly required by the Neighbourhood Planning (General) Regulations 2012, it does enable the proposed Neighbourhood Forum to demonstrate that membership is widely drawn from across the neighbourhood from a range of people in the community.

A Neighbourhood Forum is required to have a minimum of 21 individuals, however there is no maximum number. If you have additional members, please list and attach your application form.

	Name (and optional)	Email -	Resident or Business Address If you work in the area please include company name	Interest in area Resident / Worker / Councillor
1				
2				
3				
4				
5				
6				
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16				
17				



Application for re-designation of the Maida Hill Neighbourhood Forum (MHNF)

Supplementary information

Purpose of the MHNF

The Maida Hill neighbourhood area was designated on 10 January 2014 and the MHNF (or the Forum) was designated on 07 September 2015.

The MHNF was established to promote and improve the social, cultural, economic, environmental health and well-being of the Maida Hill area and its residents, workers, businesses and volunteers. The focus of the Forum is on the following priorities:

- Preparation of Maida Hill Neighbourhood Plan (MHNP) for the designated area, under the provisions of the Localism Act (2011)
- Commenting selectively on significant planning applications relating to the MHNF area
- Commenting on emerging planning (and other relevant) local, regional and national policies that could affect the MHNF area
- Seeking to ensure that the neighbourhood portion of Community Infrastructure Levy (CIL) and other planning obligation monies where possible, are utilised in line with the results of community engagements and, once prepared, of the MHNP
- Monitoring the application of policies in the MHNP to ensure they have been applied consistently and interpreted correctly in response to planning applications
- Reporting annually or biennially on outcomes
- Reviewing the policies and updating the MHNP from time to time, subject to resources
- Bringing the MHNP and neighbourhood planning to 'life'.

The Forum has been engaging with the wider community since 2015 and began drafting its MHNP in 2018. The work on the MHNP slowed down in 2019-2020 due to the ongoing Westminster City Plan refresh, to avoid any abortive work related to the City Plan strategic policies that MHNP must comply with.

MHNF's activities to date

Since its designation, MHNF has carried out the following activities:

1. held regular AGMs and Committee meetings
2. organised several community engagement sessions including walkabouts, planning workshops, interactive ideas gathering and design workshops, gathering views regarding neighbourhood plan policies and priorities
3. started drafted MHNP policies
4. with Westbourne Neighbourhood Forum and Queen's Park Community Council set up the Harrow Road Community Steering Group and took part in several meetings and workshops related to Harrow Road Place Plan, resulting in extensive proposals for areas of interest to all three communities (eg Maida Hill market square, Harrow Road shopping area, Woodfield Road development area)
5. engaged with Westminster City Council's Placeshaping, Economic Development and Planning teams over various issues related to Harrow Road Place Plan, planning

- policies, planning applications, support for local businesses, applications for project funding etc relevant for the MHNF area
6. engaged with local businesses and landowners (including housing associations with properties in the area) over issues related to the operation of Maida Hill market and shops in Harrow Road; design of Maida Hill square and shopfronts overlooking the square
 7. engaged with Walerton & Elgin Community Homes (WECH) over the design of a new public space in Harrow Road (part of WECH estate)
 8. engaged with Paddington Arts and London Taxi Drivers Association over proposed regeneration of the Woodfield Road area
 9. engaged extensively with Kindred Studios arts collective over meanwhile use of Westminster College properties in Saltram Crescent and potential community uses on the site; also in relation to the proposed redevelopment of the site
 10. successfully applied for the designation of the Westminster College site in Saltram Crescent as Asset of Community Value
 11. set up a Community Interest Company (CIC) with the aim of implementing projects resulting from community engagement by MHNF and its neighbourhood planning work
 12. engaged with scheme promoters and commented selectively on significant planning applications submitted to Westminster City Council within and adjacent to the MHNF area, including Hathaway House and The Collective proposals in Woodfield Road, residential developments in Harrow Road, proposed change of use of The Chippenham and The Squirrel pubs and shopping parade in Elgin Avenue etc
 13. took part in the judging panel for the New London Architecture's meanwhile use project for a location along Grand Union Canal
 14. took part in meetings of Westminster's "Forum of (Neighbourhood) Forums" to discuss the mechanism for applying for CIL, joint responses to policy consultations, general progress and issues related to preparation of neighbourhood plans etc
 15. submitted representations on the emerging Westminster City Plan – both the informal consultation draft (November 2018) and the Regulation 19 Publication Draft (June 2019) and took part in the Examination in Public (October 2020)
 16. promoted neighbourhood planning widely within and outside the MHNF area and took part in meetings of Neighbourhood Planners London network
 17. set up and refreshed the MHNF web site (www.maidahillforum.org.uk)
 18. established the MHNF Twitter page ([@maidahillforum](https://twitter.com/maidahillforum)) and posted regular planning and community related updates and information; contributed to the Harrow Road Facebook page.

Intended future activities of the MHNF

Over the next five year period, MHNF intends to pursue the following aims:

- a. conclude its work on the MHNP in light of the final adopted Westminster City Plan, the new London Plan and the outcome of the proposed changes to the planning system in England (Planning White Paper 2020) and oversee the conclusion of the independent examination, any necessary changes and the preparation for the referendum
- b. continue to monitor and selectively respond to consultations on planning applications within and adjacent to the MHNF area
- c. continue the work on identifying priorities for CIL in the area and prepare applications to Westminster City Council for CIL funded projects
- d. continue to monitor changes to the London Plan and Westminster City Plan as necessary, and respond to consultations subject to resources

- e. continue to engage with other neighbourhood forums in Westminster via the “Forum of Forums” primarily over planning policy, community empowerment and funding matters
- f. continue to maintain MHNF online communication channels, to be the first port of call for planning, placemaking, development and community wellbeing related matters relevant for the area
- g. continue to assess its Articles of Association and where deemed desirable, modify them to ensure that they are appropriate
- h. subject to successful completion of the MHNP:
 - monitor its implementation through the development control process
 - monitor its compliance with Westminster City Plan, London Plan and relevant national policies and legislation
 - report annually or biennially on application of the MHNP, both to the members of the Forum and, as appropriate, the residents, businesses and institutions in the MHNF area
 - continue to engage constructively with the residents, businesses and institutions in the area over the matters covered by the MHNP.

Prepared by Biljana Savic, for and on behalf of MHNF Committee
21 October 2020



City of Westminster



Neighbourhood Area Designation Notice

Section 61G of the Town and Country Planning Act 1990 (as inserted by Schedule 9 Part 1 of the Localism Act (2011)) provides a local planning authority the power to designate an area as a neighbourhood area.

Under The Neighbourhood Planning (General) Regulations 2012 Part 2 Regulation 7 a local planning authority must publish on their website, and in such other manner as they consider is likely to bring the designation to the attention of people who live, work or carry on business in the neighbourhood area;

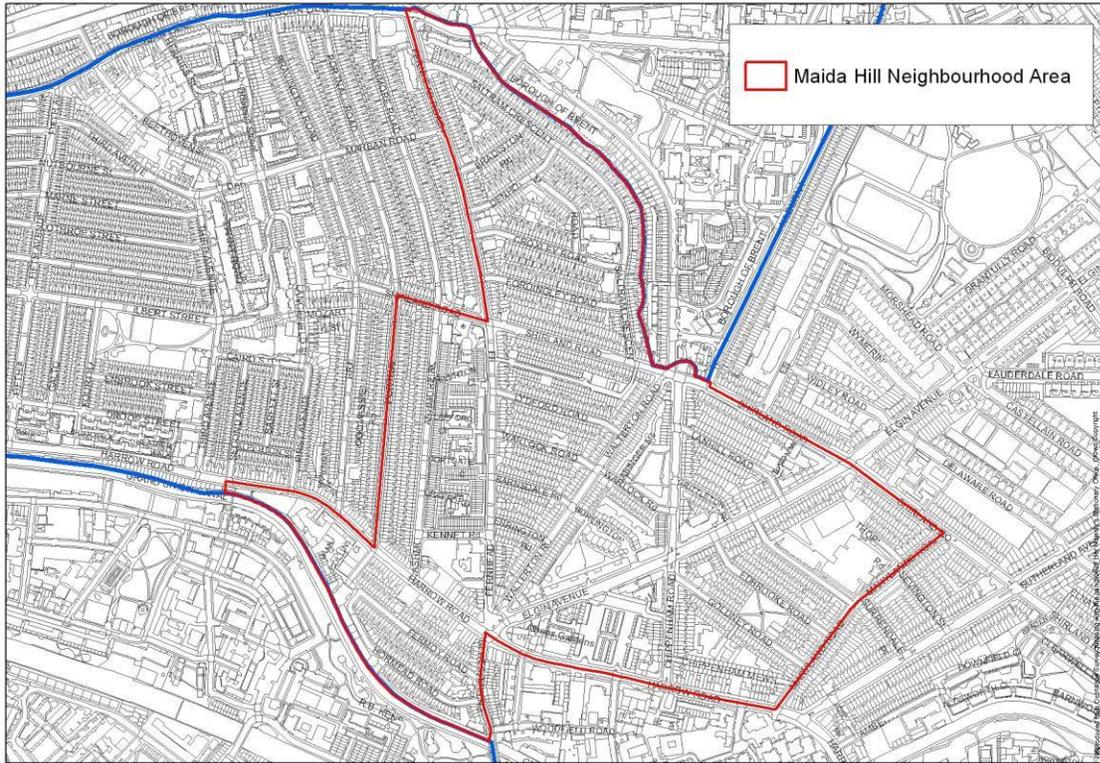
- the name of the neighbourhood area*
- a map which identifies the area; and*
- the name of the relevant body who applied for the designation.*

Neighbourhood area application

Name of neighbourhood area	Maida Hill
Name of applicant	North Paddington Society
Representation period	24 th June and 2 nd August 2013

Neighbourhood area designation

Notice is hereby given that Westminster City Council, through a decision made on 10 January 2014 by its Cabinet Member for The Built Environment, has designated the Maida Hill Neighbourhood Area as applied for. The boundary of the area is shown edged red on the map below.



Reasons for decision:

The designated Maida Hill Neighbourhood Area represents an area that exhibits a range of shared characteristics. It is a recognised geographic area based on the established Harrow Road electoral ward. No objections were received during its respective period for representations. Designation as a neighbourhood business area is not considered to be applicable in this instance due to the predominance of residential uses in the area.

Rosemarie MacQueen

Strategic Director Built Environment

Cabinet Member for Business, Licensing and Planning: Councillor Matthew Green

Declaration of Interest

I have <no interest to declare / to declare an interest> in respect of this report

Signed: _____ Date: _____

NAME: Councillor Matthew Green

Cabinet Member for Business, Licensing and Planning

State nature of interest if any

.....

.....

(N.B: If you have an interest you should seek advice as to whether it is appropriate to make a decision in relation to this matter)

For the reasons set out above, I agree the recommendation(s) in the report entitled **Maida Hill Neighbourhood Forum Re-designation** and reject any alternative options which are referred to but not recommended.

Signed

Cabinet Member for Business, Licensing and Planning

Date

If you have any additional comment which you would want actioned in connection with your decision you should discuss this with the report author and then set out your comment below before the report and this pro-forma is returned to the Secretariat for processing.

Additional comment:
.....

.....

If you do not wish to approve the recommendations, or wish to make an alternative decision, it is important that you consult the report author, Director of Legal Services, Strategic Director Finance and Performance and, if there are resources implications, the Strategic Director of Resources (or their representatives) so that (1) you can be made aware of any further relevant considerations that you should take into account before making the decision and (2) your reasons for the decision can be properly identified and recorded, as required by law.

Note to Cabinet Member: Your decision will now be published and copied to the Members of the relevant Policy & Scrutiny Committee. If the decision falls within the criteria for call-in, it will not be implemented until five working days have elapsed from publication to allow the Policy and Scrutiny Committee to decide whether it wishes to call the matter in.